

OXFORD COUNTY LIBRARY BOARD MEETING MINUTES

Tuesday, November 19, 2024

Members Present: Chair Julia Harris
Vice Chair Laura Langford
Councilor Brian Petrie
Councilor David Mayberry
Megan Blair
Cynthia Lacroix

Members Absent: Katherine Grieve

Staff Present: L.M. Williams, CEO/Chief Librarian
L. Buchner, Director of Corporate Services

1. CALL TO ORDER

Oxford County Library meets in regular session this the nineteenth day of November 2024 in Room 222, Oxford County Administration Building, Woodstock at 12:59 PM with Chair Julia Harris in the chair.

2. APPROVAL OF AGENDA

RESOLUTION 1

Moved By: Cynthia Lacroix

Seconded By: Laura Langford

Resolved that the Agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING

RESOLUTION 2

Moved By: David Mayberry

Seconded By: Laura Langford

Resolved that the Library Board minutes of October 15, 2024 be adopted.

DISPOSITION: Motion Carried

5. DELEGATIONS. PRESENTATIONS AND CONSIDERATION THEREOF

5.1 Meagan Brennan, Outreach/Teen Librarian Re: ABOS Conference

RESOLUTION 3

Moved By: Laura Langford

Seconded By: Cynthia Lacroix

That the Library Board receives the presentation by Meagan Brennan, Outreach/Teen Librarian for information and discussion.

DISPOSITION: Motion Carried

6. CONSIDERATION OF CORRESPONDENCE

6.1 Letters of Support Ox on the Run program

RESOLUTION 4

Moved By: Cynthia Lacroix

Seconded By: Megan Blair

That the Library Board receives the resolutions from the Townships of Blandford Blenheim, East Zorra-Tavistock, South-West Oxford and Zorra, and refers them to consideration of the Library Board's decision regarding the future of Ox on the Run at the end of the pilot program in 2025.

DISPOSITION: Motion Carried

7. REPORTS

7.1. 2024-50 Key Agenda Items and Policy Review Update (verbal report)

RESOLUTION 5

Moved By: David Mayberry

Seconded By: Cynthia Lacroix

That the Library Board receives Verbal Report 2024-50, Key Agenda Items and Policy Review Update for information and discussion.

DISPOSITION: Motion Carried

7.2. 2024-51 Librarian's Report

RESOLUTION 6

Moved By: Cynthia Lacroix

Seconded By: Laura Langford

That the Library Board receives Report 2024-51, Librarian's Report, for information and discussion.

DISPOSITION: Motion Carried

7.3. 2024-52 Internet Access and Technology Policy Update and Review

RESOLUTION 7

Moved By: David Mayberry

Seconded By: Megan Blair

That the Library Board approves the Internet Access and Technology Policy as set out in Attachment 1 to Report 2024-52, as amended.

DISPOSITION: Motion Carried

7.4. 2024-53 Board Orientation, Training and Development Policy

RESOLUTION 8

Moved By: Laura Langford

Seconded By: David Mayberry

That the Library Board approves the new Board Orientation, Training and Development Policy as set out in Attachment 1 to Report 2024-53 and rescinds the former Board Orientation and the Board Training and Development Policies.

DISPOSITION: Motion Carried

7.5. 2024-54 Q3 Library Business Plan and Budget Update

RESOLUTION 9

Moved By: David Mayberry

Seconded By: Cynthia Lacroix

That the Library Board receives Report 2024-54 entitled "2024 Q3 Library Business Plan and Budget Update" for information.

DISPOSITION: Motion Carried

8. UNFINISHED BUSINESS

8.1 Request that the CEO/Chief Librarian send the Board Evaluation form in a fillable format to members of the Board for the December 1, 2024 deadline.

9. MOTIONS

NIL

9. NOTICE OF MOTIONS

NIL

11. ENQUIRIES

11.1 Discussion around the Library Technology Report. Staff provided reference to the final report provided at the August 2024 meeting.

12. ADJOURNMENT

RESOLUTION 10

Moved By: David Mayberry

Seconded By: Brian Petrie

Resolved that the Board meeting of November 19, 2024 be adjourned until the next meeting scheduled for January 21, 2025 at 1:00 PM at the Oxford County Administration Building.

DISPOSITION: Motion Carried at 2:15.

Original signed by

Julia Harris, CHAIR

Original signed by

Lisa Marie Williams, SECRETARY