



Minutes of: ACCESSIBILITY ADVISORY COMMITTEE

Date: Jan 7th, 2023

Time: 4:45 pm -5:45 pm.

Location: OCAB Meeting Room
#128

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Chair: Sharlene Mohlman

Recorder Ayesha Sajid

File Name: Accessibility Advisory Committee

Guest:

	ITEM	DISCUSSION	ACTION
	Welcome	We welcomed the AAC members who attended in person and via phone. Members introduced themselves, and Ayesha discussed the ground rules with them.	
	Nominations & Selection	Sharlene and Scott nominated themselves for the position of Chair, and the majority of the members chose Sharlene as the Chair for the AAC. Paula nominated herself and is now the Vice-Chair of AAC.	
	Adoption of Agenda	Agenda – Accepted as presented.	Motioned by: all &seconded by: all
	Roles & Responsibilities	Ayesha briefly discussed the Terms of Reference(TOR) with the Committee. She highlighted the roles and responsibilities of the AAC relevant to Section 41 of the Planning Act, Multi-Year Accessibility Plan, and TOR in general. For the next meeting, Committee has decided to come having read Section 41 of the Planning Act and the Multi-Year Accessibility Plan. The Committee aims to discuss how apt it feels having read Section 41 of the Planning Act in the context of reviewing the	

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		<p>County's site plans and drawings if ever requested and if or when the Committee requires training from the Planning Department in that regard. The Committee will review the Multi-Year Accessibility Plan that was last revised in 2019. The Committee will identify barriers and propose measures needed to remove those barriers.</p> <p>AAC TOR, under the Rules of Procedure, mentions: "Meeting shall be open to the public," and the Committee agreed on keeping this part in TOR and making the meeting information public- something that the County hasn't been previously doing. Ayesha has emailed Chloe Senior in this regard and awaits her reply.</p>	
	<p>Accessibility Week May 28th –June 3rd</p>	<p>Paula has brought Committee's attention to the upcoming National Accessibility Week and has inquired about Committee's willingness to do anything for its acknowledgment.</p>	<p>Paula will update AAC on any ideas regarding this in the next meeting.</p>
	<p>Next In-Person Meeting Date & Time</p>	<p>The date and place for the next meeting is April 11th at OCAB from 4:30 pm - 6:30 pm.</p>	