

OXFORD COUNTY LIBRARY BOARD

MINUTES

September 19, 2022

Members Present	Chair Marcus Ryan Warden Larry Martin Laura Langford Regina Smith
Members Absent	Vice-Chair David Mayberry Councillor Don McKay Julia Harris
Staff Present	L.M. Williams, CEO/Chief Librarian L. Buchner, Director of Corporate Services L. Mansbridge, Coordinator of Legislative Services/Deputy Clerk

1. CALL TO ORDER

Oxford County Library Board meets in regular session this nineteenth day of September, 2022, in the Council Chamber, Oxford County Administration Building, Woodstock at 1:23 p.m. with Chair Marcus Ryan in the chair.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved by: Larry Martin
Seconded by: Laura Langford

Resolved that the Agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

4. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING

RESOLUTION NO. 2

Moved by: Laura Langford
Seconded by: Larry Martin

Resolved that the Library Board Minutes of July 11, 2022 be adopted.

DISPOSITION: Motion Carried

5. DELEGATIONS AND PRESENTATIONS

NIL

6. CONSIDERATION OF DELEGATIONS AND PRESENTATIONS

NIL

7. CONSIDERATION OF CORRESPONDENCE

NIL

8. REPORTS

8.1 2022-17 Library Business Plan and Budget Update

RESOLUTION NO. 3

Moved by: Laura Langford

Seconded by: Larry Martin

1. That Report No. 2022-17 entitled "Library Business Plan and Budget Update Q2 2022", be received for information.

DISPOSITION: Motion Carried

8.2 2022-18 Key Agenda Items Update

RESOLUTION NO. 4

Moved by: Larry Martin

Seconded by: Laura Langford

1. That the Library Board receive the Key Agenda Items Update, Report No. 2022-18 for information and discussion.

DISPOSITION: Motion Carried

8.3 2022-19 Library Statistics and 2021 Annual Report Card

RESOLUTION NO. 5

Moved by: Regina Smith

Seconded by: Laura Langford

1. That the Library Board receives the June, July and August statistics and the 2021 Annual Report Card for information and discussion;
2. And further that, the Library Board approve the public release of the 2021 Annual Report Card as attached to Report No. 2022-19.

DISPOSITION: Motion Carried

8.4 2022-20 Library Board Legacy Document

RESOLUTION NO. 6

Moved by: Larry Martin

Seconded by: Laura Langford

1. That the draft Library Board Legacy Document as attached to Report No. 2022-20 be received by the Board for discussion.

DISPOSITION: Motion Carried

8.5 2022-21 2023 Library Business Plan Goals and Objectives

RESOLUTION NO. 7

Moved by: Larry Martin

Seconded by: Laura Langford

1. That the Library Board approve the 2023 Business Plan goals and objectives as set forth in Report No. 2022-21.

DISPOSITION: Motion Carried

8.6 2022-22 Librarian's Report

RESOLUTION NO. 8

Moved by: Laura Langford

Seconded by: Regina Smith

1. That the Library Board receive the Librarian's Report No. 2022-22 for information.

DISPOSITION: Motion Carried

8.7 2022-23 Information and Reader's Advisory Services Policy

RESOLUTION NO. 9

Moved by: Larry Martin

Seconded by Laura Langford

1. That the Library Board approves the new Information and Readers' Advisory Services Policy as attached to Report No. 2022-23.

DISPOSITION: Motion Carried

8.8 2022-24 Privacy and Access to Personal Information Policy

RESOLUTION NO. 10

Moved by: Laura Langford

Seconded by: Larry Martin

1. That the Library Board approve the revised and updated Privacy and Access to Personal Information Policy as attached to Report. No. 2022-24.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

NIL

10. NOTICE OF MOTIONS

NIL

11. NEW BUSINESS / ENQUIRIES / COMMENTS

NIL

12. CLOSED SESSION

NIL

13. CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION

NIL

14. ADJOURNMENT

The Oxford County Library Board adjourns its proceedings at 1:59 p.m. until the next meeting scheduled for October 17, 2022 at 1:00 PM

Minutes adopted on October 17, 2022 by Resolution No. 2.

"Marcus Ryan"

CHAIR

"Lisa Marie Williams"

SECRETARY