

OXFORD COUNTY LIBRARY BOARD

MINUTES

April 15, 2019

Ingersoll Public Library

Members Present Chair John Lessif
 Vice-Chair Cathy Hamel
 Julia Harris
 Warden Larry Martin
 Councillor David Mayberry
 Councillor Don McKay
 Councillor Marcus Ryan

Staff Present L. Buchner, Director of Corporate Services
 L. Miettinen, CEO/Chief Librarian
 B. St. Clair, Recorder/Administrative Support
 M. Berry, Teen/Outreach Librarian

Luke McKee, Ingersoll Community Librarian welcomed the Board to the Ingersoll Library, and provided an update of the popular programs and services provided at the branch.

CEO/Chief Librarian, L. Miettinen provided a tour of the Ingersoll branch.

1. CALL TO ORDER & CHAIR'S COMMENTS

1:35 p.m. with John Lessif in the chair.

Chair John Lessif suggests that the Board consider receiving the monthly Statistics and Financial reports on a quarterly basis.

The Chair comments that the recent Board/staff session at the library staff training day was beneficial and time well spent and suggests that Board members consider attending at least twice a year.

The Chair suggests that the Board prioritize time to review and update the Legacy document and Governance policy.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved By: Larry Martin
 Seconded By: David Mayberry

That the Agenda be approved as amended to include the Chair's Comments.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING

4.1 March 18, 2019

RESOLUTION NO. 2

Moved By: David Mayberry

Seconded By: Marcus Ryan

That the Library Board minutes of March 18, 2019 be accepted as amended.

DISPOSITION: Motion Carried

5. DELEGATIONS AND PRESENTATIONS

5.1 Meagan Berry, Teen/Outreach Librarian - Mobile Outreach Project presentation

Meagan provided highlights of her community outreach activities and outlined the plans for this year's pilot Mobile Outreach project.

6. CONSIDERATION OF DELEGATIONS AND PRESENTATIONS

NIL

7. CONSIDERATION OF CORRESPONDENCE

NIL

8. REPORTS

8.1 Statistics

RESOLUTION NO. 3

Moved By: David Mayberry

Seconded By: Marcus Ryan

That the Statistics for the three months ending March 31, 2019 be accepted.

DISPOSITION: Motion Carried

RESOLUTION NO. 4

Moved By: David Mayberry
 Seconded By: Larry Martin

That the monthly Statistics report be presented to the Board on a quarterly basis for the remainder of 2019.

DISPOSITION: Motion Carried

8.2 Financial Report

RESOLUTION NO. 5

Moved By: David Mayberry
 Seconded By: Don McKay

That the Financial Report for the three months ending March 31, 2019 be accepted.

DISPOSITION: Motion Carried

RESOLUTION NO. 6

Moved By: Marcus Ryan
 Seconded By: Don McKay

That the monthly Financial report be presented to the Board on a quarterly basis for the remainder of 2019.

DISPOSITION: Motion Carried

8.3 Librarian's Report

RESOLUTION NO. 7

Moved By: Larry Martin
 Seconded By: David Mayberry

That the Board receive Report No. 2019-05 for information purposes.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

NIL

10. NOTICE OF MOTIONS

NIL

11. NEW BUSINESS / ENQUIRIES / COMMENTS

11.1 Board Orientation

As part of the regular Board Orientation process, time will be set aside at each of the next few Board meetings to review and discuss key documents.

1. 2015-2018 Library Board Legacy Document - discussion ensued regarding the existing Legacy document
2. 2019 Library Business Plan – discussion is deferred to the May 13 Board meeting

12. CLOSED SESSION

NIL

13. CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION

NIL

14. ADJOURNMENT

Library Board adjourns at 3:18 p.m. until the next meeting scheduled for May 13, 2019 at 1 p.m. at the Tillsonburg Public Library.

CHAIR

SECRETARY