

What is Skype?

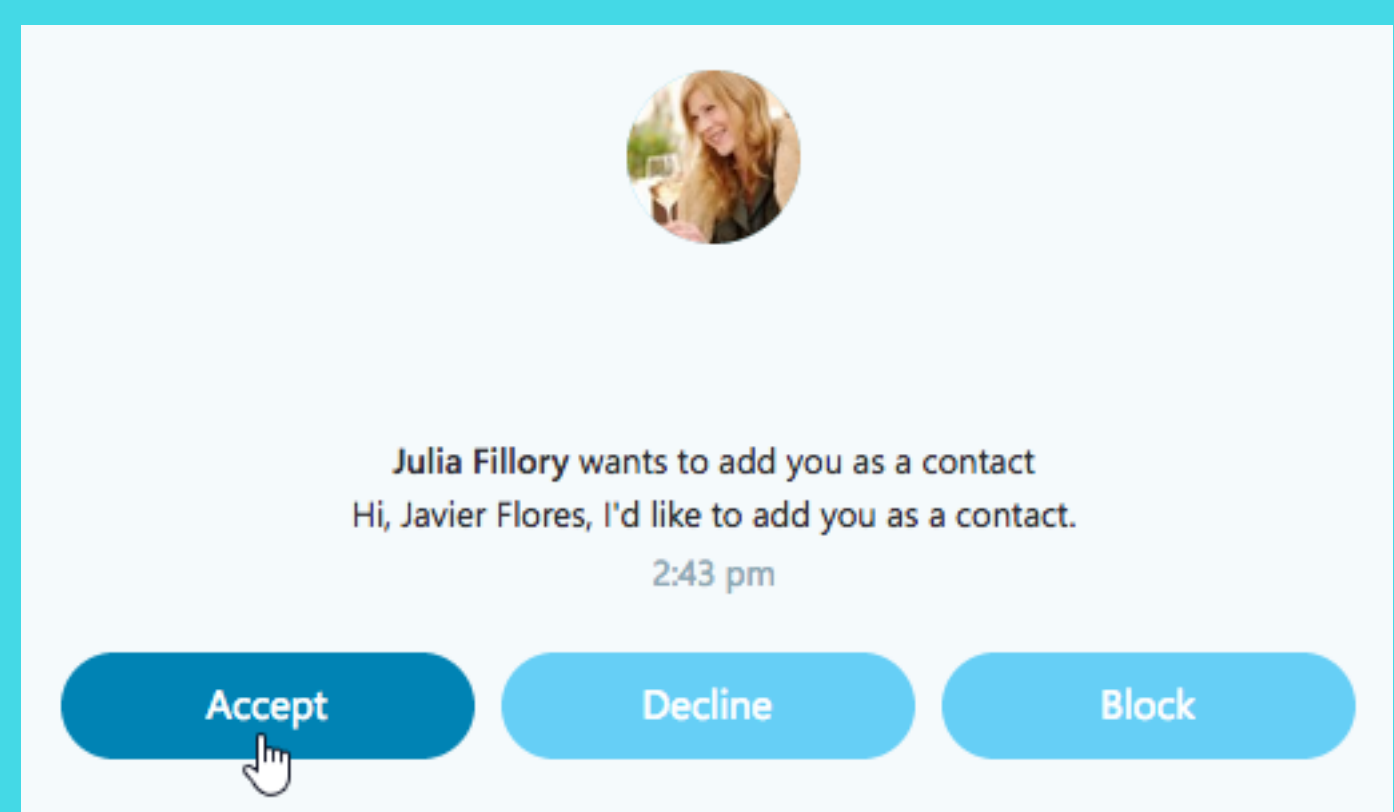
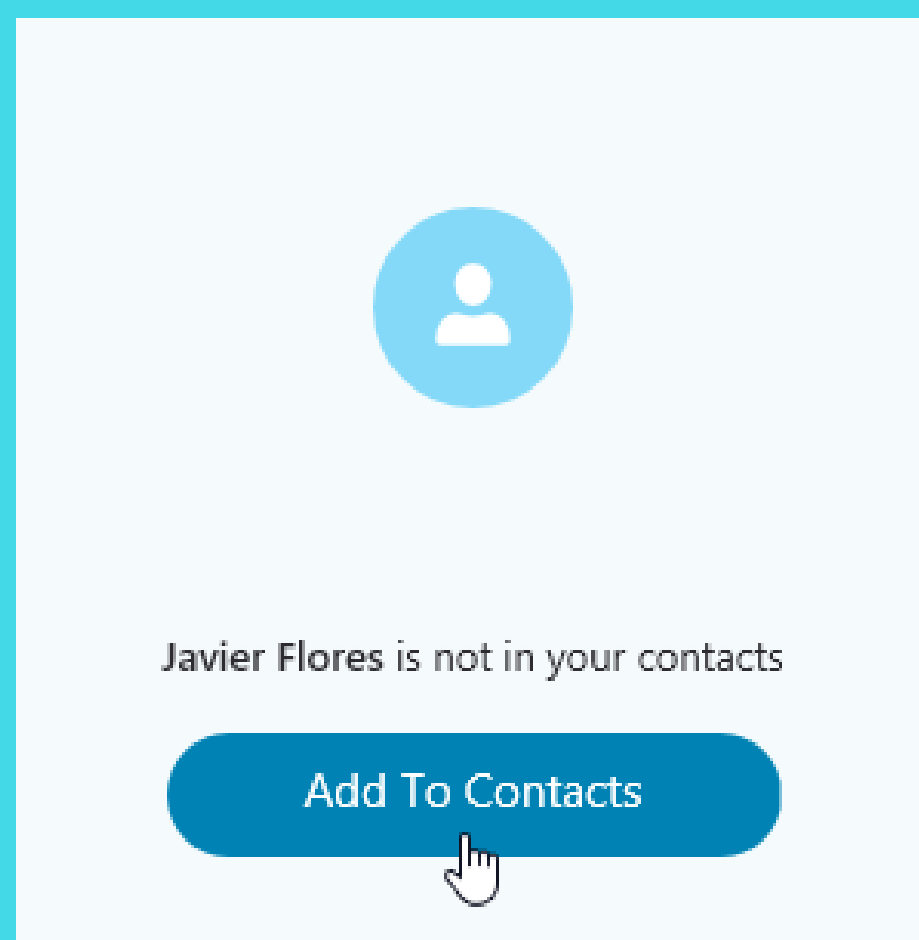
Skype is a free video calling service that allows you to see your family or friends' faces as you video chat with them online.

What do you need to start using Skype?

- An internet enabled computer or device such as a tablet, iPad, smartphone, or Smart TV
- A free Skype account or Hotmail/Outlook account
- Audio setup - internal speakers and mic or headset with microphone
- Webcam

Adding Contacts

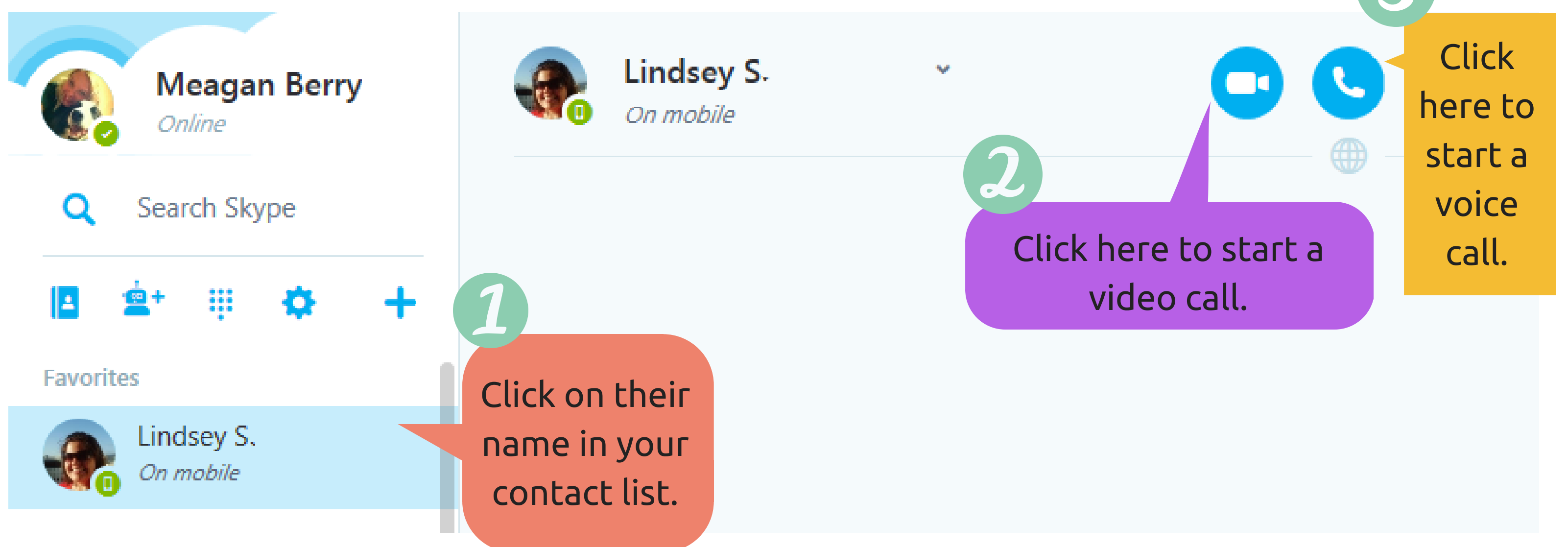
In order to call someone on Skype, they must be your official contact. You must send a request and they need to accept it (or vice versa). To find a friend search their name, Skype username, or email address then select "Add to Contacts". Once they accept your request they will appear on your Friends List and you can begin a Skype call.



Skype allows you to...

- Make video or voice calls for free all over the world.
- Call cell phones and landlines at affordable rates.
- Make group video calls, share files, and collaborate with screen sharing.
- Get a Skype Number and have the convenience of a local number that people can call, wherever you are.

How to make a call on Skype



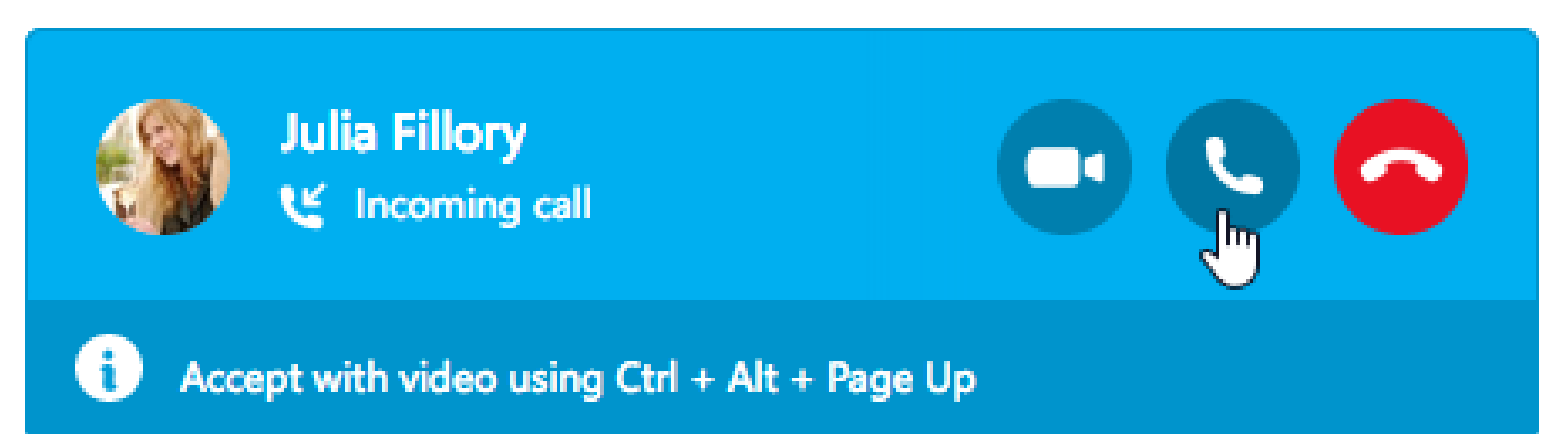
For Skype help

<http://www.gcflearnfree.org/skype-2016/>

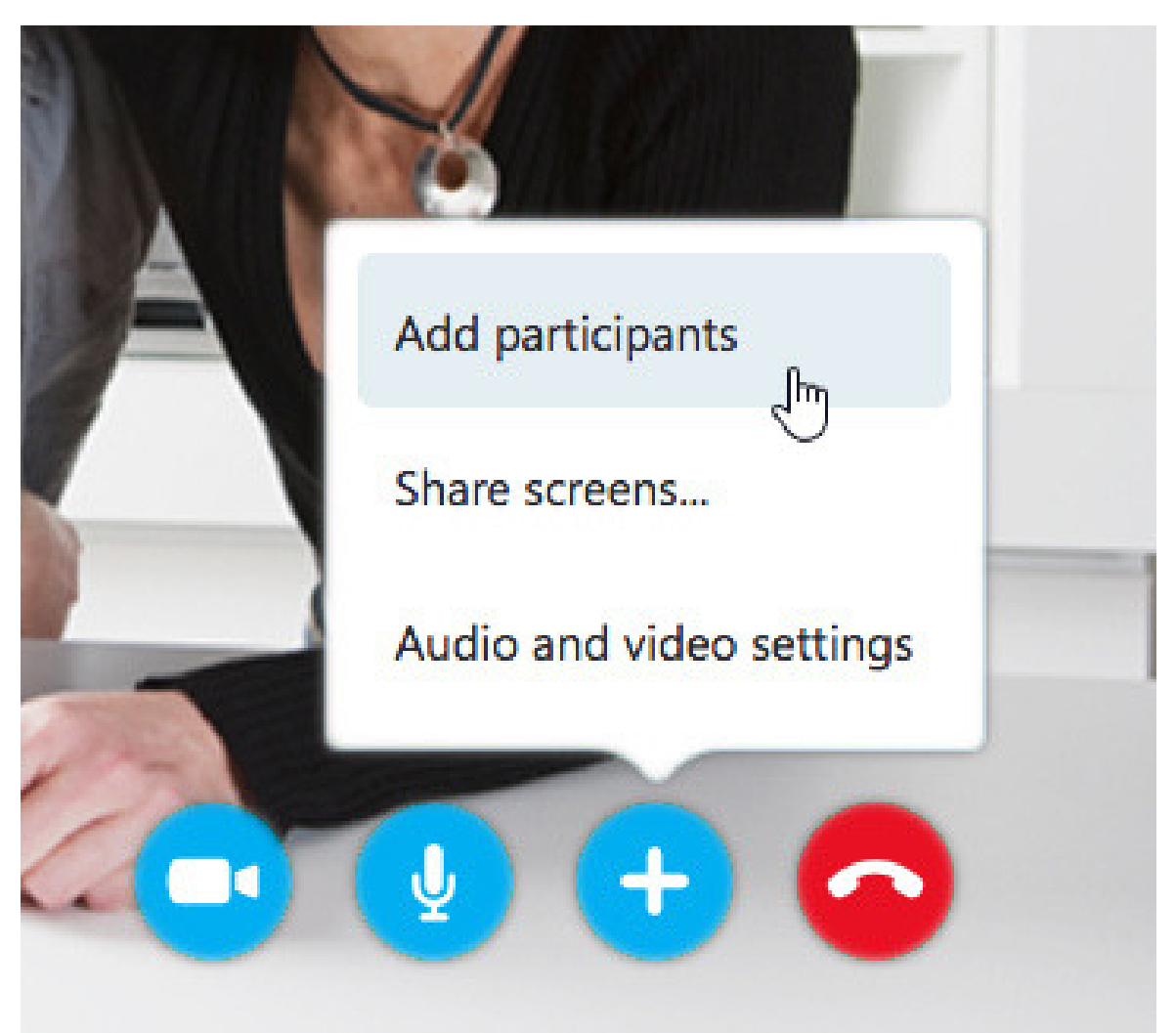
<https://support.skype.com/>

<https://techboomers.com/p/skype>

When receiving a call from someone you can choose to start a video call, voice call, or to decline the call.



Skype Calls



The plus sign shows additional options.

Skype Call Buttons

- The camera and microphone buttons show that both are turned on and working. If there is a line through the button then it is turned off. Click to turn on and off, or mute your call.
- The red button ends your call.